

**Patient Participation Group Meeting Minutes
Saturday 22 April 2017 at 11.00am**

Attendees: Dr Lindsey Dickinson – GP Partner at The Chorley Surgery
 Andrea Kershaw – Operational Manager at The Chorley Surgery
 Andrew Yeomans – Chair
 Mary Hargreaves – Patient representative
 Sarah Hunter – Patient representative
 Ivan Schofield – Patient representative

Apologies: Faith Lees – Vice Chair
 Andrea Trafford – Business Manager at The Chorley Surgery

| AGENDA ITEM | | ACTIONS |
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| 1. | Introductions | |
| 2. | Minutes from last meeting held on 21st January 2017 approved. | |
| 3. | Declarations of interest Sarah Hunter stated that she was a Pilate's instructor as well as a patient. | |
| 4. | Tour of 1st Floor Dr Dickinson gave a tour of the first floor and the platform lift to the first floor. An explanation was given that the 7 clinical rooms were to be used for Health and Wellbeing and not part of The Chorley Surgery. | |
| 5. | Actions from last meeting All items listed were actioned. | |
| 7. | Saturday surgeries Dr Dickinson explained that due to funding cuts the surgery would not be opening every Saturday. With the money available for our practice a decision has been made to open every other Saturday until September with 2 GP's and 1 ANP covering these surgeries. Dr Dickinson explained that at the moment these hours are not part of the GP core contract and that she expects the new contract will be 8am-8pm weekdays and weekends open for limited time Saturday and Sunday. How this will work is yet to be agreed and the contract and discussions around this on a locality basis are in the planning stages. Mary Hargreaves asked if anything further had been heard about the | |

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| | <p>new “super” hospital being built at Bamber Bridge. It was explained that if it was to be built this would be many years in the making. Dr Dickinson explained that hospitals in the future will be for patients that need to be in hospital. Clinics and other services will be in the community hoping to make this more convenient and accessible for the patient. This is part of the work of OHOC ‘Our Hospitals Our Care’ and the development of the forward view strategy.</p> | |
| 8. | <p>Increase PPG participation</p> <p>Dr Dickinson asked the group how the PPG could improve as we really would like more patients. LD thanked the two new attendees for attending today.</p> <p>Sarah Hunter asked could we advertise on the TV screen in the waiting room. LD explained that we couldn’t as it was a company that decided on the advertisements.</p> <p>Sarah was not aware that we had a Facebook page and mentioned she would now have a look at this.</p> <p>Ideas raised for advertising the PPG are</p> <ol style="list-style-type: none"> Mention when advertising what the individual will get back from attending. What to expect when you attend the meeting. How long will you be at the meeting for Have a frequently asked questions column. Mention that input is valued from all patients <p>LD said to have a PPG group of 7-8 would be good ideally with representation from patients of all age groups.</p> | |
| 9. | <p>Dates of next meetings</p> <p>LD explained that the date of the next meeting had now changed to the 15th July 2017 at 11.00am</p> | |
| 10. | <p>Any Other Business</p> <p>SH asked could there be more toys, books, and magazines for children aged 11+.</p> <p>SH enquired about the hire of the rooms upstairs that had been developed for other services.</p> <p>LD explained that the business wishing to hire the room would</p> <ol style="list-style-type: none"> Be vetted as the surgery will not be letting out if they are not a legitimate applicant. The business will have to be health and wellbeing related. There will be a charge for the use of the room as this is not part of The Chorley Surgery If someone wishes to use the rooms after the surgery | |

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| | <p>closing times this could be arranged and possibly a caretaker may have to be employed.</p> <p>It was commented that the next patient survey to be done could include questions relating to access.</p> | |
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Date and time of next meeting: 15th JULY 2017 at 11.00AM

Venue: Meeting Room, The Chorley Surgery