

Claremont Clinic PPG
MINUTES & AGENDA

Date: 11th of July 2022

Time 4pm- 5pm

Location: Microsoft Teams

Chair: Chanel Radford (Social Prescriber)

Minute taker and Support: Shamina Akhtar (Social Prescriber)

Attendees:

Present	
Staff Chanel Radford (CR) Shamina Akhtar (SA)	Patients (BS) (MS) (PM) (TL) (ML)
Apologies:	(CS) (DCJ) (CK) (RH)

	Agenda Items:	Action:
1	Introduction New attendees:	ML He saw the poster in reception and met with Chanel to discuss the joining the ppg.
2	Review of previous minutes Happy with this	
3	Updates Evening and weekend appointments patient survey <ul style="list-style-type: none">• The CCG will be running a NEL wide patient survey from 29 June until 20 July.• The survey can be accessed online here: www.surveymonkey.co.uk/r/eveningandweekendappts• Poster will be available in reception areas• After the survey closes you will be provided with local breakdowns of the survey results which you can use to help inform your plans.	Some have received communications regarding this.

	<p>Discussed how we currently book evening and weekend appointments.</p> <p>Appointments can be booked via 7day access.</p> <p>https://www.newhamhealthcollaborative.co.uk/what-we-do/7-day-gp-access-service/</p>	
4	<p>National data Opt Out</p> <p>The national data opt-out allows a patient to choose if they do not want their confidential patient information to be used for purposes beyond their individual care and treatment - for research and planning.</p> <p>Research and planning for new treatment and developing new treatment</p> <p>However, there will be case where your information will still be used :</p> <p>https://www.nhs.uk/your-nhs-data-matters/where-your-choice-does-not-apply/</p> <p>CR: Explained that there is no deadline, you can change your mind and opt back in at a later stage.</p>	<p>Patient can opt-out: https://www.nhs.uk/your-nhs-data-matters/</p> <p>Some have completed this.</p> <p>CR to send the link to patient (PM)</p>
5	<p>Update from MS</p> <p>Shared her presentation for the proposal for gardening project.</p> <p>"Greening for Health"</p> <p>We have until 27th of July to vote for this project.</p> <p>MS: Encouraged everyone to spread the word so we can have the votes needed.</p> <p>Everyone agreed to support with promotions</p>	<p>CR to add posters in the reception</p> <p>CR to add the poster on our social prescriber twitter page.</p>

	<p>PM: Asked if we can get funding for a new gate.</p> <p>CR: Stated that funding will have to come from another sources as the Newham funding is for projects.</p>	
	<p>AOB</p> <p>ML: Is a new member to the practice. He asked if new members can be shown around.</p> <p>General discussion with the group</p> <p>MS: asked if we can have a slide show on the screen in the waiting room.</p> <p>We could improve the signs and we could give out leaflets to new patients.</p> <p>CR: I'll take suggestion to management.</p> <p>TL: Mentioned having difficulties accessing the link. She asked about face to face meeting.</p> <p>CR: Agrees, if we have suitable room. Ill feedback to management.</p> <p>Ill inform everyone via email when the minutes are on the website. We will continue to send the invite link two weeks before send a text reminder on the day of the ppg meetings.</p>	<p>CR to raise feedback with management</p> <p>Update:</p> <p>Due to staff capacity this will not be possible. The screens in the waiting room clearly direct patients to the consultation rooms.</p> <p>Update:</p> <p>We can have face to face meeting in the autumn in the IT room as long as building works have not started.</p> <p>If another suitable room is available then we can use it.</p>
	<p>Next month's meeting</p>	<p>Date: Monday 19th September 2022</p> <p>Time: 4-5pm</p> <p>Location: Microsoft Teams</p> <p>Chair: Chanel Radford (Social Prescriber)</p> <p>Minute taker and Support: Shamina Akhtar (Social Prescriber)</p> <p>Agreed agenda:</p>

		<ol style="list-style-type: none">1. Review previous minutes2. Any updates3. PPG code of conduct/ Structure4. Gardening project update5. Social Prescribing project6. A.O.B
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