

MINUTES OF THE LUPSET HEALTH CENTRE PATIENT PARTICIPATION GROUP  
HELD ON MONDAY 9<sup>TH</sup> OCTOBER 2017, AT 13:45

**Present:** DS (chair and secretary), MC, SW, JB, GH, SI, SP, JL, MC

**Apologies:** SR, YE, SS, RB, ML, BW

<b>Item</b>	<b>Description</b>	<b>Action</b>
1.1	Welcome and thanks from DS.	
2	<b>Minutes and Matters Arising</b>	
2.1	The PPG agreed that the minutes were accurate other than SW had given her apologies.	
2.2	The PPG confirmed which was the latest practice newsletter and that it had not yet been distributed.	<b>DS to distribute.</b>
2.3	The PPG confirmed that the practice notes had not been published in the Wakefield Express.	<b>DS to resend, cc SI.</b>
2.5	The PPG confirmed that room 23 was not signed appropriately from the waiting room.	<b>DS to action</b>
3	<b>Friends and Family Test</b>	
3.1	<b><u>FFT Responses from patients (incl. kiosk responses)</u></b> 5 responses all very positive.	
4	<b>Update on On-Going Work Strands</b>	
4.1	<b><u>Patient Newsletter</u></b> DS to change the date and to distribute.	<b>DS to distribute</b>
4.2	<b><u>Entries in the 'Wakefield Express Community'</u></b> It was agreed that the PPG should submit articles regarding the work the surgery is doing in aid of dementia.	<b>DS to submit</b>
4.3	<b><u>Dementia</u></b>	
4.3.1	SI confirmed that the £250 is in the process of being spent and the equipment already bought is being well received.	
4.3.2	DS confirmed that the pop up clinics were due to begin on Friday 13 <sup>th</sup> Oct, but this may be delayed until later in the month.	
4.3.3	DS confirmed that a grant of £486.03 has been awarded to procure equipment to make the practice more dementia friendly. DS to provide a breakdown of the proposed spend before the money is transferred.	<b>DS</b>

4.4	<b><u>Cancer</u></b>	
4.4.1	JL briefed on the Yorkshire Cancer Forum. It was agreed that this should be briefed to a wide audience to promote use of its services, and encourage more membership. DS to promote to clinicians and their patients and PPG members to promote externally where applicable.	<b>All to promote services and membership</b>
4.4.2	DS briefed on the initiative to promote the bowel cancer screening programme for 60 – 74 year olds. This is being done in flu clinics and also by PPG members. If any PPG members wished to come in to the practice to promote this service they are to contact DS.	<b>All</b>
5	<b>New Work Strands / Patient Driven Initiatives</b>	
5.1	MC briefed on the Cultural Cures scheme. The PPG discussed ways to bring the wider Lupset community together, including MC's suggestion of an Easter Fete involving all age groups, but targeting those that are socially isolated. It was agreed any ideas could be passed to MC via DS, and once a plan had been formulated the PPG would assist in advertising where possible.	<b>All</b>
6	<b>Patient Suggestions</b>	
6.1	No suggestions this month.	
7	<b>News from the Practice / Network / CCG / DH</b>	
7.1	<b><u>Connecting Care – Waterton Road Hub</u></b> DS briefed on his latest visit. The service is still in the pilot scheme and whilst Lupset HC is not in the scheme the hub will still accept referrals due to its geographical proximity. However service expansion ideas should be restricted to those named in the pilot scheme.	
7.2	<b><u>New GP Wakefield OOH service</u></b> DS briefed on the new service which appears to be working well. He thanked those that had been in to the waiting room to promote the service.	
8	<b>Staff updates</b>	
8.1	GH briefed on the new practice pharmacists which are now in all GP practices bar one. DS stated that due to this wider distribution in line with new CCG funding Lupset had been reduced from 26.5 hours per week to just 7.5 for the band 8 pharmacist and 7.5 hours for the band 5 pharmacy technician. Both would do slightly different roles to the previous incumbents.	

9	<b>Charity Update</b>	
9.1	As DS had confirmed that the grant had been awarded for purchase of dementia friendly equipment this meant that the charity money could be spent on other things. It was agreed to donate £250 to the local dementia ward at PGH providing that this money went directly to the ward itself and not to the hospital charity fund.	<b>DS to confirm with GC in the CCG</b>
10	<b>Pharmacy Updates</b>	
10.1	DS briefed that, unlike some other practices and pharmacies, the practice has purchased the “quadrivalent” flu vaccine that gave protection against the 4 strains of seasonal flu. However there will still a significant number of DNAs in flu clinics and this may be due to patients booking with Lupset but then receiving the vaccination in the pharmacies and not cancelling. It was suggested that the practice should actively promote this service.	<b>DS to brief all staff.</b>
10.2	JB said that having returned from holiday she found it difficult to get an appointment for the flu vaccine as they majority of clinics were full.	<b>DS to look at this.</b>
11	<b>News from Patient Network Group</b>	
11.1	GH briefed on the following: <ul style="list-style-type: none"> <li>• Appointments waiting times at Mid Yorks.</li> <li>• Wakefield Safer Places Scheme – bus station.</li> <li>• Choose and Book now called the electronic Referral Scheme. CCG (SR) to brief at next meetings.</li> <li>• End of Life faster discharge scheme to patients’ choice of location.</li> <li>• 3,500 patients on waiting lists but ‘in limbo’. Some practices not chasing these patients up. DS confirmed that LHC does.</li> <li>• Practice based pharmacists now restricted to one per 50,000 patients.</li> </ul>	
12	<b>AOB</b>	
12.1	SI briefed the pink aerobics session in support of the Breast cancer awareness month. This is at 6pm on Monday 19 <sup>th</sup> Oct at St Georges.	
13	<b>Date and Time of next Meeting</b>	
13.1	The next meeting will be on Tuesday 21 <sup>st</sup> November at 1.45.	