**CAVERSHAM GROUP PRACTICE**

Caversham Patient Participation Group (PPG) meeting was held on 29th January 2019 from 2-4pm

**MINUTES**

**Present**

Representing Caversham Group Practice Dr Stephen Amiel (SA), Jane Myat (JM), Sheetal Shah (SS), Fay Saunders (FS), Amy White (AW), Kirsty Duff (KD) & PPG Vice Chair Kathy Elliot (KE)

For confidentiality purposes, names of patient attendees are omitted from the version of these minutes uploaded to public websites. Copies of minutes are distributed to the PPG mailing list.

1. **Welcome & Introductions:** KE opened the meeting by thanking those present for attending and did round of introductions. RA sent his apologies for the meeting. The date of next PPG meeting has changed to Monday 8th April from 6.30-8pm.
2. **Solar Panels**

Powr Up North London (PUNL) and the Practice are working together to put solar panels on Practice room. The attached presentation was given which including all details about the project. A share offer of £28,000 is currently being raised with crowd funding to fund the panels. Practice staff abd patients can also buy shares. Every year investors will have 2% interest as well as part of money repaid.

Some members raised queries on redeeming shares/bonds and the process. SS to circulate details on how to apply and who to contact fir further queries to all PPG members.

The Practice and PPG members overall greatly supported the project and initiative by the Practice.

1. **Practice Update**

Dr Azhar Malik is currently on sabatical leaveand wil lthen be retiring from 1st of April 2019. The Deputy Practice Manager and Team superviors KD & AW werep resent in them eeting who look after the day –to-day running of the practice along with SS.

SS will be reducing her hours from 1st May to 10 hours per week moving towards busines manager role. Practice has recurited a new Practice Manager Faiyaz Bobat who wil lbe starting from 1st May.

The Practice pharmacist Sita Popat is doingm ore hours with the Practice so patients will have more appointments avaialble with her.

The Practice has hit 75% flu target for patients over 65 years.

If any patients would like information or update on specific area they can get in touch with SS/RA or KE

1. **Results of 2018 Patient Survey**

FS went through the results of 2018 patient survey in terms of areas where Practiceh as done well and areas were improvement is needed.

The results of the Practice were compared with neighbouring practices. Practice will be revieweing the appointment system to see how best contiunty of care. The challenges of changing general practice climate, 10 year plan and resources were discussed.

1. **Quilt Update**

JM has started a knitting and sewing group on Fridays in the waiting room from 2-4pm. It is open for any patients to come and join. The group has done a very big quilt for the Practice with various messages. The group attracts patientsa from different ethnicites and ages who engage in different activites.

The Quilt is displayed in Practice Health Hub area. All PPg members are welcome to come and meet with the group or join the group.

1. **Transfer of services to Barnet & Chase Farm**

KE gave a nfurther update on tranfer of services to Barnet & Chase Farm. Details of this are in attached document. There is work done from hospital side in terms of staff morale, change managmeent and training. All the concerns are not fully addressed.

PPG has requested RA to write to RFH asking for an update on actions to being taken along with time frames.

1. **Supply of medicines in the event of Brexit**

MF asked if Practice had heard or knew of how supply of medicines wil lbe affected in the event of Brexit. The latest communications received by Practice from NHS England mentions nothing will change in terms of medicines and vaccines supply after Brexit. The letter states the supply will not be affected at all.

1. **CCG & CPPEG news**

The CPEG meeting in November spoke about Young People’s champions. The details sre in newsletter forwarded by the Practice.

The open meeting in December spoke about Accessible Information Standards. This is being introduced across the Borough to aide those with learning/physical disabilities. The National Diabetes Prevention programme is supporting those at risk of developing type II diabetes, integrated, sustained approach and good impact. Self care, care navigation and social prescribing side of things were also discussed . Some self care workshops are being run for patients.

In January meeting there werediscussions around conslutations for medications that should not be routinely supplied as they are either not effective and /or where genrics are available. The Locally Commissioned Services for GPs from 19-20 was discussed where some new services are being implemented, care plans focusing on keepimng patients out of hospital. The process for this wil lbe completed in May.

The consultation open on proposed move to St Pancras site for Moorfields. This is part of wider development of St Pancras site; the mental health unit to be consolidated at the Whittington. CEPEG is aiming for a presentation from the CCG on estates generally, with a focus on St Pancras, so that issue can be looked holisitically.

1. **NHS Wide Issues**

SA gaven an updated on 10 year plan and how loss ofp atients via ‘GP At Hand’ or any other new technology changes the list based system of general practice. Practice will be embracing changes in terms of new technology like online consultations with more and more capacity.

FL gave an update on UCH new electronic system which is being fitted. The staff are currently being trained as the ‘go live’ date is 31st March 2019. Overall things wil lbe bumpy over the next year at UCH. The new system will improve communications between UCH and general Practice.

1. **AOB**

PPG have requested an update from the Practice in terms of neighbourhood working and its impact on doctors and Practice view on ‘Integrated Care System’.

**Date of Next Meeting: 8th April 2019 2-4pm**