#### **Our Practice Team**

#### **Partners**

Dr Stephen Amiel (m) Dr Judy Bennett (f) Dr Caroline Dickinson (f)

Dr Azhar Malik (m) Dr Jane Myat (f)

Dr Daniel Toeg (m)

Dr Alex Warner (m)

#### **Associated GP's**

Dr Tim McDowell Dr Ruth Gailer Dr Frances Blackmore

#### **Practice Nurses**

Karen Nicoll
Sasha Tobin
Lavaughn Alexander
Health Care Assis-

# tants

Jibril Mohamed

## **Practice Manager**

**Sheetal Shah** 

# **Reception Manager**

Linda Bernard

## Reception

Amy White
Kirsty Duff
Brenda Nicoll
Fatheha Khanom
Olga Luszczynska
Ellen Salisbury
Regina Thomas

# **Admin Manager**

**Fay Saunders** 

## **Admin Office**

Lynne Seymour
(Finance)
Maianga Cardoso
Toslima Yasmin
Courtney Phillips
Chloe McHugh White
IT Administrator

# Anisa Begum

**Secretaries Office** 

Gillian Carolan (Manager) Kimberley Saunders Kayliegh Saunders From 1st April 2015 all GP practices are required to allocate a named, accountable GP to <u>ALL</u> patients. The names accountable GP will take lead responsibility for the coordination of all services required by the patient and ensure they are delivered, where required (based on the clinical judgement of the named accountable GP).

Patients will be informed of their accountable GP at the first appropriate interaction with the Practice. If you wish to be told the name of your accountable GP, please ask at Reception when you are next in the Practice. <u>Please note</u>: there is no need to telephone the practice for this information.

#### **Data Protection**

We are registered under the Data Protection Act and bound by rules governing the collection & storage of personal data. Your personal data will only be viewed by Practice professionals directly involved in providing your care.

We will not send any information about you to outside agencies, partners or relatives without your consent. Occasionally, anonymised health information is sent to NHS Camden to support quality monitoring or public health analyses.



#### **Practice Catchment Area**

ROYAL FREEHOSPITAL

AND CHALK FARM

CAMDEN TOWN



Www.cavershamgrouppractice.co.uk

The practice has a zero tolerance policy for the abuse of any of its staff

We have GP Registrars, other junior doctors and medical students who are training to be doctors. You may be asked to allow a medical student to sit in on your consultation. If you are happy with this we are very grateful. Occasionally GP registrars may request that a video recording is made of the consultation which is then used for training purposes. Your consent will be sought on these occasions.

Our email address is caver-

sham.practice@nhs.net . Please note this address is for prescription requests and administrative enquiries only. You cannot seek any medical advice, book or amend appointments.

The practice does not discriminate on the grounds of race, gender, age, religion, sexual orientation, appearance, disability or medical condition.

For routine appointments we encourage patients to see the same doctor whenever possible. You may be required to see a different doctor if a same-sex or short notice appointment is needed

Induction Loop



#### Contact **Opening Hours** The Caversham Group Monday 8am-Practice 6.30pm 4 Peckwater Street Tuesday 8am-London 8pm NW5 2UP Wednesday Tel: 02074285700 8am-6.30pm Telephone lines are open Thursday 8am from 08.00-18.30 week-6.30pm days Friday 8am-**Access to Surgery** 6.30pm Our premises are suitable Open 1 Saturday per for disabled access at month both the Peckwater and Leighton Road entrances. Our telephone lines open Please speak to a recepfrom 8am to 6pm, Montionist if you require asday to Friday. They are sistance or have mobility closed from 1pm to 2pm. problems.

# **Appointments**

Clinic GP clinics run from 08.30-12.30 and 14.00-Times 18.30 weekdays. Tuesdays is a GP evening clinic from 18.30-20.00. We are open 1 Saturday per month where we run a booked clinic from 09.30-12.30, except on bank holiday weekends. We offer Same day appointments weekday mornings and also a limited number of emergency appointments at 17.00 weekdays. Nurse clinics run from 08.30-12.30 and 14.00-18:30 daily.

Booking an You can book an appointment with a docappoint- tor or nurse 24 hours a day using our aument tomated system or through Patient Access. Please register for Patient Access online or at reception. Alternatively phone for an appointment on 020 7428 5700 or book in person.

Cancelling This can be done online through Patient an Access, via text on 07800 000536 or by appoint- telephone on 020 7435 4000. When texment ting, please let us know your name and appointment time.

Telephone Many problems can be dealt with over clinics the phone rather than face-to-face. We run a telephone consultation clinic. Please book an appointment with your usual GP

Interpreter Please let reception know if you require them to book an interpreter

Urgent Patients will be seen within 24 hours. medical Please call reception on 020 7428 5700 problems and request to our receptionist You may have to speak to the telephone doctor first. If you can please tell the receptionist what your call is about.

Home Visits Home visits are usually done after the morning surgery. If possible please call before 11am on 020 7428 5700.

When we For urgent medical advice please dial 111 are closed for the out of hours service.

Out of The out-of-hours provider may arrange for hours clinic you to visit their clinic at either

Wheelchair and pram access

## Information

Lab results Blood results and X-rays are usually back within a week. Please call reception for your result unless your doctor has arranged to contact you.

Prescriptions to be issued. You may either request
that a pharmacy collects your prescription
directly from us, order it online through
Patient Access, or leave your written request at reception. Repeat prescriptions
are not issued over the phone unless you
are housebound.

Minor Ask reception for your passport which enaliments titles you to free treatment by your pharmacist for minor ailments. For more information have a look on our website or view the page: www.camden.nhs.uk/minorailmentsscheme

Surgery You can now update your blood pressure

pod and weight amongst other things without
seeing a doctor. Please speak to reception
for more info.

NHS 111 For non-urgent 24 hour health advice call
NHS 111 service on 111

Complaints If you have a complaint or concern about the service, please let us know. You can speak to the Practice Manager or alternatively write to the Practice Manager. The email dress is cavesham.practice@nhs.net

#### **Services**

Nursing We have a team of practice nurses and team healthcare assistants. They deal with chronic diseases including asthma, COPD and diabetes, the travel clinic, smears, contraception advice, sexual health screens, wound care, suture removal, ear syringing, immunisations and spirometry.

Attached We have health visitors, social workers and Staff a Care Navigator based in the practice

Baby clinic Our baby clinic runs from 1.-3pm on Thursdays . The health visitors are here for advice and the practice nurses have a booked clinic to give child immunisations

Psycholo- There is a team of psychologists who work

gists at the practice. Your doctor can refer you.

Patients can also self refer to iCope via

http://icope.nhs.uk

Sexual Doctors and nurses offer full sexual health health screens on request. Please book a routine screening appointment at reception for this or speak to your doctor.

Coils and Please contact our nurses if you wish to contraceptive implant.

contraceptive implant.

Anticoagu- We run an anticoagulation clinic for our lation clin- patients who are stable on Warfarin.

Sub- We run a regular clinic in conjunction with stance CGL (Change, Grow, Live) and can provide misuse specialist prescribing where appropriate.

Smoking Our healthcare assistant offers smoking ces-Cessation sation advice and can prescribe a range of products to help you.

Diabetes We run a dedicated diabetes clinic with dia-Clinic betes specialist nurse at the practice . You will be contacted for an appointment.

Patient We have an active patient participation
participagroup that is frequently consulted on
tion group
matters relating to the practice. To find out
more or to join our PPG please speak to a
receptionist.

How to If you would like to register at the CaverRegister sham Group Practice, you can register
online - www.cavershamgrouppractice.co.uk
- or bring the forms into the practice or visit
us during opening hours to complete the
forms here.

Visiting Other health professional who provide care

Staff here at the surgery includes community midwives linked to UCLH, child and adult psychologists, primary care mental health workers, aa smoking cessation counsellor.

There are also visiting hospital consultants e.g. women's health & rheumatology

Accessible We aim to make sure that people who have
Infora disability, impairment or sensory loss are
provided with information that they can
services easily read or understand and with support.
Please speak to a receptionist for more information

Online You can now book appointments and order
Services repeat prescriptions online. Please speak to
one of our receptionists to sign up for our
online services.