**Caversham Group Practice**

**Minutes of Patient Group Meeting held on Tuesday 2nd February 2016**

**Present**

Representing Caversham Group Practice: Dr Stephen Amiel (SA), Sheetal Shah (SS), Andrew Taiwo (AT)

Chairperson: Roderick Allison (RA)

For confidentiality purposes, names of patient attendees are omitted from the version of these minutes uploaded to public websites. Copies of minutes are distributed to the PPG mailing list.

RA opened the meeting by thanking those present for attending and introduced himself.

SS introduced Andrew to the PPG group who would be covering SS while she is on maternity leave from 1st March 2016.

**Selection of New Joint Chairperson**

RA happy to carry on as a chair but we do need another joint chair. KE happy to cover in RA’s absence or provide additional support if needed.

**Meeting with Camden Health & Adult Social Care Scrutiny Committee**

Three PPG members attended the meeting to discuss state of general practices. Some members of scrutiny committee were concerned. Problems with recruiting doctors and other workforce discussed. Closure of Camden practices was also another area discussed. The CCG representative at the meeting confirmed that no practice is slated to close.

If co-commissioning is put in place then:

1. GP practices will lose money
2. From patients point of view GPs will not be the centre of care.

Patient representatives at the meeting asked if there was a strategy that could be put in place to avoid the above. Camden practices forming a Federation is the strategy put in place by practices to keep services within Camden and be offered by GPs.

The Health Scrutiny Committee does not have powers to take decision or make changes but they would add pressure on CCG and local health services.

**Community District Nurse (DN) Project**

A survey has been sent to all patients on the PPG to complete giving feedback on District nurse service and plan for district nurse and practice nurse roles to be merged taking into consideration the nurse recruitment crisis. One of our patients FL is on the group. FL will work closely with practice to get feedback from carers and housebound patients who use the DNs on a regular basis. If patients have any views/ feedback or are happy to participate in talking to housebound patients and carers they can get in touch with the Practice Manager

**Special PPG meeting in November**

RA responded to North PPG Alliance following special meeting on 17.11.2015 to discuss Di Janus’s paper about Haverstock Healthcare/Camden GP Federation. This also included having elected representatives. There has been no discussion of this yet at North Alliance.

Haverstock Healthcare has advertised for a Patient Advocate post in Camden New Journal. The Patient Advocate would chair Camden wide PPG meetings. Concerns about having appointed Patient Advocate rather than elected raised and discussed. PPG representatives should be elected from Camden PPGs and CEPPEG should be involved.

**North Locality Alliance of PPG Reps meeting Update (meeting was on 25.11.15)**

RAP feedback on the meeting she attended where CPPEG’s aims were agreed on patient engagement. GP Federation needed to engage with patients but said they did not have finds for it. Questions were raised on where funding was spent.

Concerns about impact on patient records, lack of Out of Hour service not being evaluated by patients, terms of reference being delayed endlessly were raised and being proactive and action focused discussed.

Saturday working being piloted in South where patients expressed concerns about lack of consultation about it with patients as there are more than 90,000 patients in the North Locality.

RAP spoke about Mental Health Medications v Talking Therapy – false economy, commissioning policy regarding patients with ‘low needs’ and future agenda for Homelessness and Mental Health. RAP finishes in October and if patients are interested in being on the board for Mental Health & Homelessness services and taking this over to get in touch with her.

The meeting was concluded with a decision to compile a strategy to go to Federation with a proposal with a view to sharing common interests and best practice, and developing constructive role for North Locality Alliance.

**Local Medical Committee (LMC) meeting – update on proposals about re-shaping general practice**

SA & SS attended the LMC meeting where proposals around re-shaping general practice were discussed. NHS 5 year plan discussed and practices encouraged forming federation and working together in offering services to patients. Challenges in overall recruitment and training of workforce were also discussed.

Accountable Care Organisations (ACOs) would be put into place which would mean even hospitals can have registered list size. The agenda is to create market place for all services. There is fund available till end of February to assist GPs with this issue. Federation, elected federation representatives and LMC will be working together to prepare a proposal and bid for the fund with the support of CCG.

SS to email the draft to PPG as soon as received by the Practice.

**CPPEG (Camden Patient Participation Engagement Group) Update**

CPPEG is an active group, in the process of recruiting new members through a nominations and election process.  Everyone is welcome to the Open Meetings.  The last meeting focussed on a new mental health service and care plans.  The next meeting is on the 11th February with an update on the Camden Integrated Digital Record (CIDR) and Camden Community Connectors.  Details are in the PPG Newsletter -  <http://www.camdenccg.nhs.uk/Downloads/ccg-public/your-say/PPG-Newsletters/NHS-Camden-CCG-PPG-newsletter-29-January-2016.pdf>

CPPEG members are represented on many CCG committees.  Our reports are on the CCG website - <http://www.camdenccg.nhs.uk/public-engagement/cppeg-meetings.htm>  and the work is presented to the Board in the Patient Voice Report which is also available - <http://www.camdenccg.nhs.uk/Downloads/ccg-public/Get-involved/CPPEG/160111/NHS-Camden-CCG-CPPEG-The-patient-voice-report-11-January-2016.pdf>   In January we spent time reviewing discharge letters and processes, and understanding how we best work with the patient and public involvement in UCL.

We are interested in finding new ways to listen to the views of patients and the public.  We are working in collaboration with Camden Council’s Community Researcher Programme.  One joint project is getting feedback on views about plans for the community nursing, and in particular the district nursing,  service.  There may be opportunities to build on this work to ensure that Caversham patients’ views are included.

KE is happy to answer questions or provide more information.  Her email address is Kathy.Elliott@camdenccg.nhs.uk

**AOB**

* Practice will be doing a patient survey in coming few weeks. SS requested for some feedback on what areas to cover in the survey. Appointments, Federation and changes in NHS were some of the suggestions received. SS to prepare a draft questionnaire and liaise with RA on coming up with final version.
* Overall PPG is concerned that general public is not aware of what’s happening with changes in NHS. There needs to be a public meeting and these meetings should be published. JL will inform PPG if any public meetings are coming up.
* KE feedback that Long Term Conditions will remain with general practices for the time and will feedback the concerns raised by PPG in this meeting to the CCG.
* NAPP (National Association for Patient Participation) sign up details received by the practice. Only the practice has authority to change password. If any members of the PPG have any query regarding log-in please contact Fay at the surgery. All PPG members can log-in and access NAPP forum. The details are as follows:

Website – [www.napp.org.uk](http://www.napp.org.uk)

Username – caversham.practice@nhs.net (this is practice generic email account)

Password - CavershamPPG

**Conclusion**

RA concluded the meeting by thanking everyone to attend the meeting.

Date of next meeting: Tbc