**ST. THOMAS’ ROAD SURGERY**

**PATIENT PARTICIPATION GROUP**

**MINUTES**

**Friday 19th February 2016**

1. **Present:** Ella Brownridge, Practice Manager,

Jan Power, Chairman, Christine Gill, Secretary, Tony Lumb, Margaret Roberts, Janice Cameron, Mick Clayton.

1. **Apologies:**
2. **M**atters Arising from the Previous Meeting.
3. The CQC inspection took place on the 26th January. The report has not yet been received but the overall impression was satisfactory. There were minor ‘housekeeping issues to be addressed
4. The majority of the internal decorating had been completed with just some of the rooms still to be done
5. The grounds around the building had been cleared of rubbish and the area looked much better cared for.
6. The Practice Website was to be changed to make it more ‘young people’ friendly.

**5** Tony Lumb was to supply some suitable pictures of Featherstone, taken mainly by Doctor Gatecliffe, which could be copied onto canvas and displayed on the walls.

1. Jan Power reported on the ‘Network 7’ meeting. It was agreed that

all G.P. Practices in the group, and this should be based on ‘Kings’ as the best of those currently available to the Network.

1. The young people’s report was compiled by 11 to 19 years old. Recommendations from the report were to be implemented by 11th March. They included:
2. publicity and advice on the C –Card service
3. Practices to ensure that Reception staff are briefed on the role of the Nurse Prescriber
4. Ensure the confidentiality policy is placed in all waiting rooms and Practice Websites.
5. All future Patient group agendas and minutes to be placed on the Practice Website.
6. The Patient Response Survey has been revised and will be issued in the near future.

**Date of the next meeting:** Thursday 21st April 2016 at 12.30 pm.