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| **PPG Meeting** |

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| **Date** | **Time** | **Location** |
| 10/05/2017 | 12:30-13:30pm | Dunrobin Street Medical Centre |

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| **In attendance** |  |
| **Guests** |  |
| **Apologies** |  |

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| **No** | **Agenda item** | **Actions** |
|  | FALLS TEAM PRESENTATION  Andy from falls team came in and gave a talk regarding the Lifeline and TLC also gave demonstrations of equipment that was available and left some leaflets | The group felt this was very informative and the feeling was that perhaps a whole meeting could be arranged for a general or medical so that there was more time for each talk. |
| 1 | The purpose of the PPG  Shelley spoke and wanted to make it clear that the purpose of the PPG was for the general purpose of the surgery and to enable the efficient running of the surgery and it was not for personal grievances.  These are the rules of the meeting. | Anyone with any personal grievances could speak to Ross after the meeting. |
| 2 | Feedback from Local PPG Meeting  Shelley attended the local PPG Meeting. In general it mentioned ways of getting more people interested in joining the group young and old alike. | At this point it was felt that we have enough active members of our PPG group but obviously no new members would be turned away and we would accommodate these. |
| 3 | GP Attendance  It was strongly felt among the group that at least one GP should attend the PPG meeting if only to know exactly what is going on in the surgery and the general feeling among the patients. | We all understand how precious the GPs time is and that at this meeting our GPs were on holiday.  For future meetings we will try to get a GP to attend if possible. |
| 4 | Patient Survey Reports  Ross discussed in detail the findings of the Patient survey report. It was last years and this years is due sometime in June when it will be a year since the amalgamation. All members of the group were given the report which compared 3 surgeries including ours and in general not much difference on the whole.  The National survey will be very soon. |  |
| 5 | DNA Data  Ross produced DNA data and showed the wasted hours for Drs and Nurses. | We feel that this should be displayed on the screen with quarterly results to let patients know but this is very difficult to stop. |
| 6 | Appointments | No changes at present. Will await outcome of patient survey June 2017 |
| 8 | Fundraising  The group discussed and decided not up to us to do | No to the fundraising |
| 9 | AOB  The next meeting will be a general one | Discuss arranging a talk on Alzheimer’s as this was a topic the group felt was of importance. |
| 10 | PPG Meeting Date?  Next PPG 12.30 23rd August 2017 |  |