

## MINUTES OF PPG MEETING 11<sup>TH</sup> JUNE 2018

### Present:

Ian Grainger **IG** John Poland **JP** Sally Hardcastle **SH** Joyce Ousby **JO** Tony Lainsbury **TL** Catherine Robinson **CR** Jennie Sutton **JS** Margaret Riches **MR** Vikki Sant **VS**

### Apologies

Sally Budd, **SB** Georgina Beattie, Bobby Williams, Ken Sutton

### Practice report

Dr Grainger stated he was thrilled with the news that the Prescription Delivery service had won the Queens award and media coverage. He also congratulated the team.

There were to be two new trainees coming into the practice and there had been good reports of Rosie Wigglesworth who will be at the practice until Feb 2019

The new equipment BP, Spirometer and ECG monitors are proving to be wonderful asset. The latest addition a bariatric couch will go into the clinical room and will take up to 50stone in weight.

**RS** brought up the subject of patient non attendance NA She said there had been 33 non arrivals in May. A warning letter would be given to NA and after a second letter the patient may be asked to look for another practice.

**MR** said that she thought the TV screen went round too fast for people to read it. and the update like to attend d NA numbers should be shown on there.

**RS** was going to follow this up. **RS** stated the practice was even busier with 3,223 patients where 4 years ago it was 2,800 An increase of 15% The dispensary had been busiest ever in May.

**JS** said that as a practice in Penrith had closed their books to people out of their catchment area those in Court Thorn catchment area had approached the surgery to register.

## **PPG business**

**TL** said he had received a letter from Christine Harrison about future workshops at Keswick Theatre by the Lake and asked if 2 – 3 PPG members would attend..When hearing the subjects covered it was unanimously agreed that it was more practice targeted and the PPG members would not be attending. **TL** to reply to **CH**

The meeting was attended by Olga Weighell from Birbeck practice Penrith and Moira Rogers from Lakes practice to observe how we conduct our meetings and what type of projects we undertake. **TL** explained our workings PD service, Health seminars, Fund raising etc.

**TL** said he was delighted with the Queens award to the PD service and said the award would be presented at Holehird Gardens some time in the future.

**JS** said that we should include the logo for the award on all our stationery and correspondence.

**JO** said that badges on a lanyard would be useful for the PD delivery team to include the Queens award logo

**RS** to take responsibility for this and would ask Nichola to arrange

## **SEMINAR 21<sup>ST</sup> JUNE**

It was agreed that schools should be targeted with leaflets to attract younger people to the Seminar which covered childrens subjects The following schools were to be targeted subject to Heads permission.

Plumpton - **MR** Ivegill – **RS** High Hesket - **VS** Wreay – **SB** Armathwaite – **JO**

Leaflets and posters to be given and when those responsible for the schools had establishes numbers of families they should Email **RS** and pick up paperwork when ready.

There was to be a leaflet drop in Low and High Hesket and 15 posters distributed.

**VS** to order more yellow paper

**SH** to bring milk and biscuits, Sarah Patterson to bring screen and projector and **VS** Tea, sugar and coffee.

Members to meet at Low Hesket hall at 6.45

## **ANNUAL REPORT**

**JS** produced the annual report and it was agreed 100 copies be printed **JP** to arrange.

**JP** mentioned the raffle tickets that were to be sold to raise money for the bariatric couch and asked for raffle prizes to be donated. **MR** said we could approach Westmorland Services for a hamper.

**JS** talked about GDPR and **JP** had been appointed Data Controller

**JP** talked about Charity Status to be arranged September/October and **JS, TL** and **JP** were to work on this

**JS** said she was now training to be a first responder and a member of CAB

After a lengthy and productive discussion the meeting closed at 3pm

**Next meeting July 23<sup>rd</sup>** 1pm followed by meeting **3<sup>rd</sup> Sept** to discuss next seminar to include Hospice at home speaker.

**VS**