

ESCRICK SURGERY

Your electronic patient record & the sharing of information

A Patient's Guide

Please read this leaflet carefully. It will give you information about the sharing of your electronic record and the choices you make.

Introduction

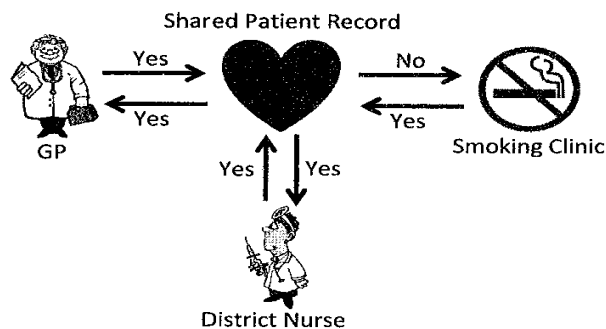
Electronic records are kept in all organisations where you receive healthcare. These organisations can usually only share information from your records by letter, email, fax or phone. At times, this can slow down your treatment and means information is hard to access.

Escrick Surgery, however, uses a computer system called SystmOne that allows sharing of full electronic records with other care services that may be looking after you, if they use the same computer system.

You can choose whether or not you wish to share your electronic record with other care services using the same computer system.

How is my decision recorded?

SystmOne has two settings to allow you to control how your medical information is shared:



SHARING OUT

This controls whether your information entered at the care service (Escrick Surgery) can be shared with other NHS services, such as district nurses, health visitors, community services, urgent care centres and many more who are looking after you.

SHARING IN

This controls whether information that has been recorded at other NHS services using SystmOne can be viewed by this care service (Escrick Surgery) providing you have given services consent to share.

How does this work?

Imagine you are receiving care from 3 different NHS services: your GP, a District Nurse and smoking clinic. You want your GP and District Nurse to share information with each other and you want both

of them to know your progress at the smoking clinic. However, you don't want the smoking clinic to see any of the other medical information.

Your settings would be:

The GP can share information IN and OUT

The District Nurse can share IN and OUT

The Smoking clinic can only share information out but **not** IN

Escrick Surgery's decision is NOT to share information to other SystemOne care centres, without first asking for your consent, but we will share information IN from other SystemOne care centres providing that you have given them consent to share with us.

You can change your sharing preference to Share IN or OUT at any time. Please pick up a form from reception.

NOTE: You can still request for individual entries in your patient record to be marked as 'private'. These will not be visible at any care service other than the one that recorded the information.

Why is this necessary?

These settings allow you to decide who can see the information on your electronic record. It also allows for joined up care across different NHS settings which gives the best care and service to you.

NOTE: In some serious situations, for example if you are unconscious, clinicians will be able to access your electronic recorded without first asking your permission, use of this is monitored.

Don't forget

These settings apply to any NHS service using SystemOne where you are currently receiving care. You can also change your sharing preferences at any time – just speak to a member of staff at this care service.



What is SystemOne?

SystemOne is a clinical computer system produced by a company called TPP (www.tpp-uk.com). It lets NHS Staff record patient information securely onto a computer. This information can then be shared with other clinicians so that everyone caring for you is fully informed about your medical history, including medication and allergies. SystemOne is currently used in GP Practices, Child Health services, Community services, Palliative care services and many more.