**Towcester Medical Centre & Paulerspury Surgery**

**Patient Participation Group Meeting Minutes**

**Tuesday 8th January 2019**

**Present:** Carol, Julia, Michelle, Karen, Jeanette, Ann

**Apologies:** Mel

**Minutes of Last Meeting:** Agreed. Thanks to Dr Kalian for attending the December meeting. The group wished to say they appreciate the doctors taking the time to attend the meeting and they find this valuable.

**University of Northampton Study:** Completed at our December meeting and sent off to the University. Karen will share any feedback with the group

**Sports clinic pilot:** The practice have secured a small grant to pilot a sports activity clinic to help people who have stopped exercising or have not exercised for some time to get more active.

**Carer Activity:** 252 carers. 167 have had the flu vaccination and 19 have declined.

**Friends and Family Review:** 6 returns**.** All are extremely likely to recommend the Practice. There were special mentions for Dr Griffiths and Dr Wake. We discussed the small number of returned slips. This is partly because many of the patients we see, we see regularly so they will have recently completed a slip. We discussed putting slips near the check in machine and near the reception desk as well as on the clipboards on chairs and in the middle of the waiting room.

**Newsletter:** Michelle has sourced some information to use for the newsletter. We will cover:

The dates the practice is closed for bank holidays and training afternoons with advice for patients about what to do when we are closed – Karen to send Michelle the dates

PPG recruitment

Cold v flu

Screening

Anything we cannot fit on this newsletter we will include in a future letter. Michelle will produce a draft and pass to KW for distribution for the group to check/ suggest amendments.

The group thanked Michelle for all her work.

**AOB**

Michelle asked whether it would be possible to change the meeting time to 6pm. No issues among those present. Karen will check with those not at the meeting.

**Meeting Dates 2019**

12th February

12th march

9th April

14th May

11th June

9th July

13th August

10th September

8th October

12th November

10th December