**Horsefair Patient Participation Group (PPG)**

Tuesday 19th February 2019

Armitage Surgery

**Attendees:-**

John Brett Nikki Ingram Carl Bennet

Dr. Singh John Hanaway Gay Lawrence

John Marston Sam Woodberry Jean Waller

Jerry Parker Gifford Foote Sarah Hands

Diane Watkins Norman Jones

**Apologies**

Dave Thacker June Melsom

1. **Minutes of Last meeting**

These were accepted as a true and correct record. However it was brought to the meetings attention that the discussion about the Advertiser was not included regarding no further advert after the original publication. John Brett advised he would contact the necessary people and get clarification.

1. **Practice News**

Dr. Deb

A few moments were spent thinking and reflecting for Dr.Deb. Members of staff attended the Funeral with Family and Friends. There has been a book of condolence at Armitage Surgery since he passed away, this will be passed onto Dr.Deb’s son and daughter.

Mobilisation of Sandy Lane

John updated members on the mobilisation of Sandy Lane.

There is a 170 item action plan being worked through in preparation for April 1st.

All staff at Sandy Lane have been consulted under TUPE and are on board with the changes and have been reassured there will be no redundancies. Job matching is taking place. The first change will be to the appointment system allowing more appointments available to be booked to see a Clinician. Soft start will take place 27.2.19 with full availability 1.4.19. Doctors/sessions are actively been filled with the retention of Dr. Stokes and Dr. Oso along with recruitment of new GP’s.

John Marston suggested after the takeover maybe consider an advert/press statement regarding Horse Fair winning the contract. John Brett will look into this.

It was suggested that once a quarter the PPG had a joint meeting with members of Sandy Lane PPG, this was agreed. Carl will arrange a meeting with the Chairman of Sandy Lane surgery as a point of contact.

More information should be available at the next meeting.

Email

Nikki and John have been trying to set up a generic email for use by PPG members, however, NHS HIS department are not keen as members are not employees of the NHS. Other options that will be looked into is setting up an Outlook account or maybe sharing members email address.

New Housing

As previously discussed at other meetings there is great concern about the impact of all the new housing being built and future housing in the area. The Practice will be meeting with builders and councillors in due course hopefully.

Carl informed the group that progress was being made and meetings were being held between developers at the Power Station and Cannock Chase District Council.

The site is expected to be flattened by 2021, ready for building work to commence. 2000 new houses are proposed for that site.

Members are concerned how such building sites will affect the infrastructure of the area. Carl is awaiting confirmation of a meeting with the Housing Officers. Carl will try to arrange a meeting with the Council and the Doctors. Since the meeting contact has been made and we are awaiting a date.

1. **Any Other Business**

Staff Flu Vaccinations

John Marston informed the group that he had seen an article in the Express and Star regarding the High level of Flu and the low level of NHS staff taking up the vaccination. He asked whether it was offered to Practice staff. The group were told that yes the vaccination is offered to all staff and about 80% + do take up the vaccination.

PPG Bank Account

Carl asked about the bank account. At the moment the books are being held at the Practice, however staff are not signatories on the account. Carl proposed that the money be spent on something the Practice may need. The Group were in agreement, however, after previous discussions BP machines were purchased and Nikki will check if the money was received for these. It was then suggested the money be held onto in case anything was needed in the future.

The Bus Service

John Hanaway asked about the 825 bus service which originally went from our area to Stafford Hospital. He had heard this had been stopped. However, there is a bus that takes you to Stafford where another bus will then take you to the Hospital. Carl explained that this was a service that had been successfully campaigned for many years ago but unfortunately was not being used enough to make it viable.

Social Prescribing

Diane Watkins asked the Practice staff about the the above. Dr Singh spoke about us referring to Active Living and gym membership. It is something that is being looked at wider afield in the CCG. Members will be kept up to date on this.

Diane had kindly put together a comprehensive list of Groups and activities available to the local people. She was concerned that she had given it to a member of staff a few weeks ago but felt it had been forgotten about.

Nikki has since the meeting spoke to the member of staff who confirmed that yes it was up in the waiting room at Armitage Surgery on the notice board but was not sure about the other 2 sites. Nikki can confirm that it was seen on the noticeboard on the left as you walk in.

The up to date list has now been sent to all 3 sites with a copy for display and extra copies for patients to be able to take away with them, hopefully in the coming weeks this will also be added to the News feed on the Practice website. We thank Diane for her time and effort putting this valuable information together.

1. **Date of Next Meeting**

Tuesday 16th April 2019 at Hillsprings Surgery – 12.30 pm

Any items for the agenda to be forwarded to Nikki Ingram either by phoning 01889 571302 or emailing Nichola.ingram@nhs.net. Please could this be done by Monday 8th April.