**HORSE FAIR PRACTICE GROUP**

**PATIENT REVIEW GROUP MEETING**

**WEDNESDAY 10TH MAY 2017**

1. **PRESENT**

Carl Bennet

Sam Woodberry

Jean Waller

Nikki Ingram

1. **APOLOGIES**

Patricia Leybourne

1. **MINUTES OF LAST MEETING**

Minutes of last meeting were passed as correct.

1. **PRACTICE NEWS**

Anthony Wyke – Carl announced the unfortunate sad passing of Anthony Wyke who has been a member of the PRG for many years and also the Secretary. We all send our love and condolences to Sue and her family at this time. Members of the PRG attended the funeral which was a lovely fitting tribute to his life.

1. **APPOINTMENT OF NEW SECRETARY**

It was agreed to look at this at the next meeting when more members were present.

1. **ROLE OF PRG**

The Rules and Roles of the PRG were distributed to members. We hope to be able to get the group back on track.

1. **MEMBER RECRUITMENT**

It was agreed that the next meeting would focus on member recruitment. All members are asked to think of ideas in which to do this and bring them to the next meeting. Ideas suggested included things like adverts in Newspaper or Parish News etc. Also discussed having an evening meeting to capture more patients that work or unable to attend in the day. PRG members canvasing in surgeries.

1. **PATIENT SURVEY**

The Patient Survey which was carried out for the recent CQC visit was shown and discussed. This is available to see on our website and additional copies will be brought to the next meeting.

The next meeting was arranged for:

Wednesday 28th June 2017 at 11.00 am at Hillsprings Surgery. The Practice will inform all members of this date.

Additional Note: It is with great sadness that we have to inform you that Dr. Subhas Dey sadly passed away Tuesday 30th May 2017. Books of condolences are at each site for any patients wishing to write a few words. His Funeral will take place on Friday 9th June, Stafford Crematorium at 10.00 am