PRG MINUTES

Chelford Surgery Patient Representative Group

26 April 2017 at 9:30 am at the Surgery.

# 1. In Attendance

Gerry Biggs (Chair), Dr. Helen Thomas, Gill Griffies, Janet Legg, Archie Watt, Keith Farrell, Janice Tildsley, Dorothy Bradshaw, Susan Lennon, Bernard Kellett.

# 2. Apologies for absence.

Apologies for absence – none.

# 3. Approval of the Minutes of the previous meeting.

The minutes of the meeting held on 2 February 2017 were approved and signed by the Chairman.

# 4. Matters arising from the previous meeting.

* Letter to Members of Parliament. The Secretary reported that the information for a proposed letter to MP’s had not been forthcoming from the CCG. Dr. Thomas indicated that she had some information concerning the financial position of the CCG and its potential impact on services in the area (loss of services etc). Dr. Thomas also outlined the work being undertaken in the CHAW group. ACTION: Following discussion, it was agreed that the PRG would meet again on Wednesday 3 May 2017 at 10:00 am to consider the information provided by Dr. Thomas and how this could be used as a means of communicating with potential candidates for the parliamentary election in June and to the Chelford community (leaflets). ACTION it was also agreed to ask for this to be considered by Health Voice.
* Possible Material for Distribution Within the Community. ACTION: It was agreed that two leaflets would be prepared for Self- Care Aware; Take control of your health – take control of your life; and Take care of your health in Summer. The leaflets would be distributed via the surgery and within the community.

# 5. National Awareness Campaigns 2017

The Group considered the schedule for National Awareness Campaigns for 2017.

ACTION: It was agreed to support:

* Dementia Week (15–21 May 2017)
* Carers Week (12-18 June 2017.
* Arthritis Week (October 2017)
* Alcohol Awareness Week (November 2017)

# 6. Dementia Week 15 – 21 May 2017

The Secretary reported that despite two requests no resources had been forthcoming from the Alzheimer’s Research UK to assist the group in supporting Dementia Week. ACTION: It was agreed that the Group would support this initiative relying on the resources from Alzheimer’s Research UK when received.

# 6. Carers

Gill & Janet provided an update concerning financial difficulties faced by the various support agencies which support carers. They drew attention to “Caring across Cheshire East” a quarterly publication and to a Newsletter they had produced with Keith’s help. They pointed to the difficulties of keeping up to date the Cheshire East Carers Directory as different groups disappear due to termination of funding. ACTION: it was agreed to publish further Newsletters to be distributed within the community.

# 7. Happy & Healthy in Chelford

Gill informed the group that she had attended two meetings of this group. The purpose of the group os to support the over 50’s particularly to avoid isolation. They look to train Community Ambassadors – shopkeepers etc(Dr. Thomas has been trained). Their intention is to be Dementia friendly, provide transport to health appointments; prescription delivery service; support carers groups; walking group. They are also looking at Welcome Packs for new residents and Welcome Home Packs for those returning from hospitalization. Finally, they are considering their name and whether Chelford Community Hub may be more appropriate. ACTION it was agreed that Gill should continue to attend.

# 8. PRG Items

* Discontinued Clinics – no further information at the moment. No change to the current situation.
* Dispensary Future – no threat at the moment. The surgery looks to the patients to support the pharmacy.
* Rural Practices – not a threat at the moment. The surgery is working closely with CHAW
* Carers & CTARA
* Health Voice and other outside bodies.

# 9. Report from Dr. Thomas

* Housing Development – no commercial developments as yet. The difficulty for the practice is that funding does not immediately follow new patients. There is a time delay until the annual assessment.
* EMIS – Dr. Thomas reported a difficulty concerning the inclusion of the David Lewis Centre which she hoped would be resolved following the completion of a bureaucratic loop. It was hoped to begin in September 2017. Keith offered to assist with the transition.
* CHAW – working well – pilot exercise taking place in Knutsford which will be evaluated by the group.
* Friends & Family – 12 respondents all positive (with the exception of the radio in the waiting room.
* Herbert Protocol – Dr. Thomas reported that Herbert’s Protocol (Dementia) had been introduced and information provided to those caring for someone with dementia.

# 10. Any Other Business

It was reported that there was no Data Sharing Agreement in place with providers outside the ECCCG area. It was hope d that this would be resolved soon

# 11. Date of the Next Meeting

The next meeting of the Group will take place on Wednesday 3 May 2017 at 10:00 am at the surgery. The purpose of this meeting is to consider the campaign to be undertaken by the PRG concerning the financial position in ECCCG. It will also provide an opportunity to consider Dementia Week and Self Care.

The next normal meeting of the Group will take place on 26 July 2017 at 10:00 at the Surgery.