**Minutes of the Patient Participation Group held at Wawn Street Surgery on 2nd November 2017 at 6pm.**

1. Chair welcomed 6 members to the meeting.
2. Apologies were given for three members and Dr Gill.
3. Chair welcomed and introduced one new member.
4. The minutes of the 2nd November 2017 meeting were accepted as an accurate record.
5. There were three matters arising from the previous minutes:
6. The Chair presented further information related to the Patient Passport (British Lung Foundation).
7. The Chair reported that there had been a good attendance at the recent PPG open day. The Chair was thanked for her involvement and organisation of this day. A leaflet about the PPG had been produced and made available for interested patients at the open day.
8. One doctor had recently left the practice. Two new doctors had now joined the practice despite a difficult climate for recruiting new GPs.
9. Reports
10. Doctor: not present.
11. Members: the minutes of the Patient Reference Group (PRG), attended by one member, were distributed to the group. There was discussion over the ambulance service particularly related to transport between Sunderland and South Shields.. It was noted that an elderly patient had been charged for a stay at Haven Court. There was some discussion over the new ‘extended access’ procedures across South Tyneside. It was agreed that further discussion on ‘extended access’ should take place at the next PPG meeting.
12. Questions / comments from members: it was noted that further new members were needed for the PPG and that younger patients would be valuable.
13. AOB: none
14. Date and time of next meeting: Thursday 11th January 2018.